How To Give Great Presentations

Presenting Your Presentation

Guy Smith-Ferrier
http://www.guysmithferrier.com
Twitter: @GuySmithFerrier

What We Will Cover In This Session

- 15 minutes before the presentation
- Introducing your presentation
- Pointing and zooming tools
- Your body, your hands and you
- Questions
- Humour
- Ending the presentation

15 Minutes Before The Presentation (1 of 2)

- Bottle of still water (no carbonated drinks)
- Connecting your laptop to the projector
  - Power up from a cold start – not from Sleep or Hibernate
- Turn off mobile phone
- Turn off Twitter client, Messenger, Outlook, Screen Saver etc.
- Start up ZoomIt/NLarge
- Set Power Management option

15 Minutes Before The Presentation (2 of 2)

- Turn Presentation Settings on (in Windows Mobility Center)
- Start up Virtual Machines if necessary
- Start up software with slow start times
- Dry run time consuming demos
- Undo old demos
- Put up your opening slide

Introducing Your Presentation

- Provide a synopsis of your presentation

Automating Testing Using Windows Virtual PC

Guy Smith-Ferrier
guy@guysmithferrier.com
Blog: http://www.guysmithferrier.com
Twitter: @GuySmithFerrier

Pointing and Zooming Tools

- Laser pointers
- Use CTRL to show mouse
- Zoomit, NLarge
- Windows Magnifier
- Visual Studio Full Screen Mode
- Wireless Presentation Remote
  - Wireless Presenter Mouse

Your Body, Your Hands and You

- Don't put your hands in your pockets
- Don't allow the desk/lectern to be a barrier
  - Come to the front of the stage
- Use a presentation device

Questions

- Questions you ask of the audience
  - Don't ask questions about configuration
  - What's the benefit to the audience ?
- Questions the audience asks of you
  - Set expectations
  - Repeat the question
  - Managing the audience
  - If you don't know the answer

Humour

- Why should you use humour ?
- How much is too much ?
  - Humour is not a substitute for content
- Audience dynamics
  - How full is the room
- How to kill a joke

Ending The Presentation

- End on time
- Pack up and move away
- Read your eval forms and adapt

Summary

- Make a checklist for the presentation setup
- Prepare a synopsis for your introduction
- Select a pointing/zooming solution
- Ensure there is a point to your questions
- Repeat the audience's questions
- Use humour if you feel it will work
- End your presentation on time